Team Eagle Agenda – Meeting 4

10th January 2021, 5pm

Chair: Farrah P.

|  |  |  |
| --- | --- | --- |
| **Item** | **Details** | **Time (minutes)** |
| Team Eagle | Confirmed! |  |
| Confirm Task Allocation | **Team Profile:** Fatima   * Update us about your work * What do you want us to do? (individually to help you) * Suggestion from the group (individual)   Individual feedback order:  Sarah B.  Sarah C.  Hannah  Nathan  Farrah  **Ideal Jobs**: Nathan   * Update us about your work * What do you want us to do? (individually to help you) * Suggestion from the group (individual)   Individual feedback order:  Sarah B.  Sarah C.  Hannah  Nathan  Farrah  **Tools:** Farrah   * Update us about your work * What do you want us to do? (individually to help you) * Suggestion from the group (individual)   Individual feedback order:  Sarah B.  Sarah C.  Hannah  Nathan  Farrah  **Industry Data:** Sarah B   * Update us about your work * What do you want us to do? (individually to help you) * Suggestion from the group (individual)   Individual feedback order:  Sarah B.  Sarah C.  Hannah  Nathan  Farrah  **IT Work:** Sarah C   * Update us about your work * What do you want us to do? (individually to help you) * Suggestion from the group (individual)   Individual feedback order:  Sarah B.  Sarah C.  Hannah  Nathan  Farrah   * Can you update us about your interview with Juliet.   **IT Technologies**:   * Clouds/services/servers: Farrah * Natural Language and Chatterbots: Hannah * Machine Learning: Sarah B * Cyber Security: Fatima * Update us about your work * What do you want us to do? (individually to help you) * Suggestion from the group (individual)   Individual feedback order:  Sarah B.  Sarah C.  Hannah  Nathan  Farrah  **Project Ideas:** Hannah   * Update us about your work * What do you want us to do? (individually to help you) * Suggestion from the group (individual)   Individual feedback order:  Sarah B.  Sarah C.  Hannah  Nathan  Farrah  **Style/Continuity**: Sarah C | 20 |
| Run through about github and atom | Nathan | 5 |
| Date to incorporate work to github? | Discussion | 5 |
| Having hard time to catch up with Team MS chat | Discussion   * Any suggestion? | 5 |
| Meeting administration | Rotating Chair   * - next: Hannah date:? * Nathan. date? * Sarah C. date? * Agenda, Recording and Action list to be completed by meeting Chair | 5 |
| Any other business |  | 3 |
| Next meeting |  | 2 |